

Meeting Minutes

Haynes Street School PTO

Date: December 8, 2011

Location: Haynes Street School Auditorium

Attendance: Number of attendees: 10

Meeting called to order By: **Jeff Littman** (President/Chairman)

Time: 6:40 PM

- Principal Report: Barbara Meade
 - Donors Choose coupons went home. The Wasserman Foundation issued \$15 gift cards which can be used to apply towards teachers Donors Choose lists. Each card requires an email address to apply the code online. These went home this week to all LAUSD students (not just elementary school)
 - LAUSD Budgets will be issued in January, but it is not looking strong
 - Currently Non Title 1 schools (which is what Haynes is) are allocated \$85,000 per year and it appears that the new budget will be even less
 - Currently researching Charter School as an option and reviewing the teaching plans with the teachers. Charters are currently getting \$400 per student. Welby Way, Pomelo and Calabash have already gone Charter. Woodlake is also researching it and is exchanging information with us.
 - March 1st is the cutoff date for applying.
 - Parent involvement is critical for a Charter to succeed.

- Self introduction and Reports from Officers

Jeff Littman – President
Terri Malm – Secretary
Jason Hallock – Vice President
Ed Peisner – Vice President
Not in attendance:
Tal Winner – Treasurer

- President Report – Jeff Littman
Budget items, Librarian fund, Physical Education mats

- Secretary's Report – Terri Malm
 Presentation of minutes from 11/10/11 Meeting (handouts and posted on the website). Motion to approve minutes
 (Motion moved (Terri Malm) and seconded (Ed Peinser)
 Vote: unanimously passed
- Vice President Report – Ed Peisner
 Chamber of Commerce donation letters going out to both the West Hills/Canoga Park and Woodland Hills Chamber members requesting donations for carnival, auctions, etc.
- Vice President Report – Jason Hallock
 Fundraisers to be scheduled
 Vase sales
 Cookie dough sales
 Chocolate bars sales
- Treasurer Report –Jeff Littman for absent Tal Winner
 - Still some questions on finalizing the Innisbrook expense totals
 Year to date balance, excluding Innisbrook expense, \$14,222

Volunteers/Committee Reports:

- 5th Grade Report – Joanne Littman
 - Upcoming Spirit Nights
 - Wendy's Wednesdays through December
 - January – The Habit
 - McTeacher night has not been scheduled
 - Astro Camp dates April 18, 19 & 20
- By-law Committee – Pierre Cadieux
 - Final draft will be sent to the board for review next week and hope to be able to have a vote on it at the January meeting
- Organizational Status – Jeff Littman
 - 501c3 status: The response from both the outside CPA and Attorney who reviewed the 501c3 documentation agree that the organization is good and valid, however as it stands, it is a problem without our having all of the financial and organization transitional paperwork. Therefore certified letters have been sent to the board members requesting the final information needed. If this information is not provided by December 15th, then Option B, forming a new 501c3 entity will be acted upon as per the 10-13-11 vote and a new committee will be formed to form the new entity.

Upcoming events:

- a. Holiday Program – PTO and 5th grade will be selling coffee and donuts for both performances
- b. January 19 – PTO Meeting 5:30 (*new time*) in the auditorium
- c. January 20 – BINGO Night – food, drinks, snacks and BINGO daubers will be available for purchase

Next meeting scheduled for January 19, 2012 at **5:30 pm** (*new time*) in the auditorium

- Motion to adjourn meeting
(Motion moved (Pierre Cadieux) and seconded (Saul Robles)
Vote: Unanimously passed

Meeting adjourned 7:45 pm

Minutes Prepared by: Terri Malm, Secretary