

## Meeting Minutes

### Haynes Street School PTO

Date: November 10, 2011

Location: Haynes Street School Auditorium

Attendance: Number of attendees: 12

Meeting called to order By: **Jeff Littman** (President/Chairman)

Time: 6:35 PM

- Principal Report: Barbara Meade  
LAUSD Early start calendar for next school year to start 8-14-12  
State budget to be revealed end of December  
January report will determine if school year will end early  
Librarian – possibly to be reinstated
- Self introduction and Reports from Officers  
  
Jeff Littman – President  
Terri Malm – Secretary  
Jason Hallock – Vice President  
Tal Winner – Treasurer  
Not in attendance:  
Ed Peisner – Vice President
- Secretary's Report – Terri Malm  
Presentation of minutes from 10/13/11 Meeting (handouts and posted on the website). Motion to approve minutes  
(Motion moved (Terri Malm) and seconded (Jeff Littman)  
Vote: unanimously passed
- Vice President Report – Jason Hallock  
Innisbrook totals not finalized, but estimated at \$3500-4000 profits to the school, final totals, awards and prizes expected next week
- Treasurer Report – Tal Winner  
- October Income – not including Innisbrook – approximately \$3000 – from Halloween dance, sponsorship donations, ice cream sales and t-shirt/merchandise sales – current balance ytd approximately \$6500

## Volunteers/Committee Reports:

- Yearbook Committee – Laura Arana
  - 1<sup>st</sup> meeting will be next week
  - Yearbook will be done in house and not through Lifetouch – due to the February cut off date and the costs associated with Lifetouch
  - Dedication will be offered for sale to help offset the cost of the book
  - Photo booth's will continue to be a part of future events
  - Lifetouch photo make up day will be December 1, 2011
  
- 5<sup>th</sup> Grade Report – Joanne Littman
  - October spirit night events earned approximately \$700
  - November Spirit Nights
    - Frozen Yogurt all day 11-11-11
    - Maria's Italian Kitchen 11-15-11
    - Rubys Diner 11-19-11 (after Happy Feet Movie Screening)
    - Future Spirit Nights:
      - January – Pizza Cookery
      - March – Islands
      - McTeacher night has not been scheduled
  - Halloween grams earned approximately \$300
  - Bake Sales earned approximately \$150
  - Astro Camp deposits due with many scholarship applications received
  
- School Beautification Committee – Mindy Levine
  - Currently 3 teachers and a few parents on the committee
  - Will be requesting 4<sup>th</sup> & 5<sup>th</sup> graders to volunteer to be on the “green team” to show leadership in helping pick up trash around the campus
  - Agapanthus planting in the planters in front of the school, scheduled for December 3<sup>rd</sup> from 2:00pm to 4:00pm
  - Donations of Agapanthus plants, soil, tools, etc., needed
  
- Holiday Boutique Committee – Beth Hall
  - Purchased 363 items to date, needs to make another trip downtown to get more items
  - Requesting donations of new items – Karina Park will ask room parents help
  - Will request donation of wrapping paper from our Innisbrook representative
  - Motion to set budget at \$500 for items to be purchased
    - (Motion moved (Joanne Littman) and seconded (Steve Malm)
    - Vote: unanimously passed
  
- By-law Committee – Pierre Cadieux
  - 2 meetings held so far and beginning to outline the structure
  - Expects to have a draft to the board before the end of the year
  
- Organizational Status – Jeff Littman

- 501c3 status is still pending information from the outside CPA and Attorney who is reviewing the documentation as per the 10-13-11 vote – no additional information to report

Upcoming events:

- a. November 1-18 – Thanksgiving Food Drive in process
- b. November 19 – Private Movie Screening “Happy Feet 2” at AMC Theaters Promenade
- c. Barnes and Noble Book Fair November 27-December 3 (in store) through December 8 (online)
- d. December 5-16 – Holiday Toy Drive
- e. December 8 - PTO Meeting – 6:30 Auditorium
- f. December 12-16 – Holiday Boutique

Next meeting scheduled for December 8, 2011 at 6:30 pm in the auditorium

- Motion to adjourn meeting  
(Motion moved (Joanne Littman) and seconded (Pierre Cadieux)  
Vote: Unanimously passed

**Meeting adjourned 7:43 pm**

Minutes Prepared by: Terri Malm, Secretary